ENROLMENT POLICY

Rationale
St Rita’s College Limited is a Catholic Secondary School for girls established by the Sisters of the Presentation of the Blessed Virgin Mary and operates as a ministry of Mercy Partners. It is a company limited by guarantee whose business and general affairs are managed by a Board of Directors. Parents have a right to choose the type of education they require for their children. St Rita’s provides a specific form of education and as such plays a vital role in society.

Purposes
1. To provide the Christian education of girls from Catholic families.
2. To strive to educate students to an understanding of life based on the values Jesus lived and taught.
3. To complement the work of parents who have the primary responsibility for the transmission of Christian values to their children.

Guidelines
- It is important that the majority of members in the school be Catholic in order to achieve the primary mission of the school outlined above and in order to maintain its Catholic character.
- Parents enrolling their children at St Rita’s College will be made aware of the specific purposes of St Rita’s as a Catholic school as outlined in the College Mission Statement.
- Parents will be asked to have a commitment to the specific purposes of St Rita's College as outlined in the College Mission Statement.
- Generally, preference will be given to Catholic students and the five (5) entry level criteria currently in place are as follows:
  i. Siblings of current or past students;
  ii. Daughters of past students;
  iii. Catholic students;
  iv. Students who belong to other faith traditions;
  v. The College’s ability to cater for the specific talents and needs of each student.
A copy of the applicant’s Birth, Baptism, Confirmation, Eucharist certificates and latest school report is also required at the time of enrolment as well as Year 3 NAPLAN results to be forwarded when to hand. Notwithstanding the other conditions and considerations stipulated elsewhere in the College Enrolment policy, applications for enrolment are reviewed in order of receipt.
- Consideration will be given to the needs of disadvantaged students.
- The Principal reserves the right to enrol students at her discretion.
- Whilst the school respects the religious tradition of students of other faiths, parents who enrol their children at St Rita’s must accept the school’s expectations of the student in terms of attendance at formal religious education lessons and religious exercises.
- The school accepts application for enrolment of girls when they are in Year 3 of primary school. A non-refundable booking fee of $100 is required at this time.
- During Year 4, applicants will be shortlisted as per the above entry level criteria and a letter of offer of a position will be forwarded. Due to the large number of enrolments, if we are unable to offer your daughter a position at this time, the College will advise you accordingly and you may then wish to place your daughter’s name on the waiting list.

If the enrolment offer is accepted, parents will be asked to confirm their booking by making an initial $500 deposit. A second deposit of $500 is payable in Term 1 of the following year to finalise the booking. These amounts will be reimbursed on completion of your daughter’s Year 12 graduation from St Rita’s College. In the event of a cancellation, both of these enrolment deposits are non-refundable.

Conclusion
As a Catholic College we have a major role to play in the Christian education of girls. By the implementation of this policy, the College strives to uphold the values and traditions of the Presentation Sisters of Queensland.

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