



ST RITA'S COLLEGE SCHOLARSHIP AND BURSARY PROGRAM

RATIONALE

Nano Nagle was the founder of the Presentation Sisters, whose courage and hope in providing education to the poor children of the City of Cork was unflinching during the Penal Laws era of the eighteenth century. Along with that of St Rita of Cascia after whom St Rita's College is named, Nano Nagle's mission and vision for the education of women and girls continues to provide guidance to the St Rita's College community.

Scholarships may be awarded to young women who excel, or have the potential to excel, in academic, music or sporting disciplines. The Scholarship program of the College is a means-tested application-based program.

The Nano Nagle Bursary has been created to follow in the footsteps of Nano Nagle by providing financial assistance to enable young women from families of very limited or no financial means to attend the College and experience the benefits of a St Rita's College education. The Nano Nagle Bursary program is a means-tested application-based program. The College Principal and Scholarship and Bursary Management Committee has stewardship over disbursements made for the purpose of the Nano Nagle Bursary program.

SCHOLARSHIPS

Information for Applicants

Scholarships may be awarded to young women who would embrace the education offered by St Rita's College and who excel in academic, music and/or sporting disciplines.

The awarding of a Scholarship is open to current, prospective and enrolled future students to enable students to commence their schooling at St Rita's College.

The College Scholarship program is a means tested, application-based program. The ability for the applying family to meet the College fees will be taken into consideration. The requirement to sit the ACER Scholarship Examination is mandatory.

Scholarships will be awarded on the basis of demonstrated excellence in either the academic, sporting or music fields to girls for entry into Years 7-12.

Minimum eligibility criteria:

All

- Sitting of ACER Scholarship Examination on College nominated date.
- Copies of the previous year's taxation return; a statement of asset, liabilities, income and expenditure for the previous 12 months; bank statements not more than 12 months in issue and/or government agency payment information.
- Student and Family attend an interview with the Principal.
- Student will be enrolled at the College for no less than one year.
- Commitment to the academic and/or cocurricular learning expectations of the College.



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- Student is committed to the Catholic faith.
- Commitment to involvement in College life.
- Commitment to the ethos of St Rita's College.
- Adherence to all aspects of the Student Behaviour Code.
- Student is an Australian citizen or permanent resident of Australia.

Additionally:

Academic: Evidence of school academic reports for the past three years and reference from school Principal in verification

Music: Minimum of Grade 5 AMEB held at time of application and audition

Sport: Minimum of State Representation held at time of application

NANO NAGLE BURSARY

Information for Applicants

The Nano Nagle Bursary will, generally, be awarded to young women who demonstrate academic excellence and whose family without financial assistance would not otherwise be able to afford a St Rita's College education for their daughter. A commitment to the Presentation values that are fundamental to all that a St Rita's College education offers is expected. This commitment might be demonstrated through the involvement of the student and/or the family of the student in the educational, cocurricular and/or community activities of their current school, parish and/or broader community organisations.

The Nano Nagle Bursary program is open to prospective and current students to enable students to commence or continue their schooling at St Rita's College.

The Nano Nagle Bursary program is a means tested, application-based program. The requirement to sit the ACER Scholarship Examination is mandatory.

The recipient must meet all eligibility criteria to be considered for the awarding of a bursary.

The Principal must be satisfied that the student's family shows demonstrable necessitate circumstances and holds inability to afford a St Rita's College education.

Minimum Nano Nagle Bursary eligibility criteria:

- Sitting of ACER Scholarship Examination on College nominated date.
- Copies of the previous year's taxation return; a statement of asset, liabilities, income and expenditure for the previous 12 months; bank statements not more than 12 months in issue and/or government agency payment information.
- Evidence of school academic reports for the past three years and reference from school Principal in verification.
- Student and Family attend an interview with the Principal.
- Student will be enrolled at the College for no less than one year.



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- Commitment to the academic and/or cocurricular learning expectations of the College.
- Student is committed to the Catholic faith.
- Commitment to involvement in College life.
- Commitment to the ethos of St Rita's College.
- Adherence to all aspects of the Student Behaviour Code.
- Student is an Australian citizen or permanent resident of Australia.

GENERAL INFORMATION

Scholarships and Bursaries are awarded for one or more years and not more than a maximum of six years. A bursary awarded for a period longer than one year will be subject to annual review by the Principal.

A Scholarship or Bursary may be awarded for 25%-100% remission of tuition fees.

The Scholarship or Bursary amount is not paid by any means to the student or parent/guardian. The monies are applied from the St Rita's College Scholarship Fund to fee income of St Rita's College Ltd and credited to the fee account of the student.

At the Principal's discretion, a Bursary may also cover uniforms, cocurricular activities, levies and any other College charges or day to day expenses.

A Scholarship does not cover uniforms, cocurricular activities, levies and any other School charges or day to day expenses.

CANCELLATION OF A SCHOLARSHIP / BURSARY

A Scholarship or Bursary may be immediately revoked by the Principal should any information leading to the awarding of a Scholarship or Bursary be found to be false or misleading.

A Scholarship or Bursary may be immediately revoked by the Principal should the student of the family be found to not abide by the rules of the College, including attendance and leave expectations, the College's requirements in relation to Code of Behaviour, Information Technologies Use and the College Uniform Policy.

In the event of cancellation of a Scholarship or Bursary, an appeal may be made in writing to the Principal outlining the reasons for appeal.

The cancellation of a Scholarship or Bursary does not necessarily mean that enrolment is automatically cancelled. Enrolment will be revoked if the student is expelled from the College for gross misconduct.

REVIEW AND APPROVAL

<i>Version</i>	<i>Author</i>	<i>Authorisation</i>	<i>Approval Date</i>	<i>Next Review</i>
1.0	Business Manager	Board	August 2018	3 yearly



ST RITA'S COLLEGE SCHOLARSHIP/BURSARY APPLICATION FORM

Please complete this application form if you are applying for a Bursary or Scholarship at St Rita's College. While St Rita's College may award scholarships based solely on merit, for the majority of scholarships, preference will be to those applicants who would greatly benefit from a St Rita's education, but who, without some financial assistance, would be unable to attend.

SECTION 1 - STUDENT DETAILS *(all applicants must complete Section 1) (Please attach a current photograph)*

To Commence School Year _____ (e.g. Year 7) In Calendar Year _____ (e.g. 2020)

Last Name _____ Given Names _____

Date of Birth ____/____/____

Student's Religion _____ Parish _____

Current School _____ Current Year Level _____

Australian Citizen Yes No (please tick) (If YES, proof of citizenship must be provided if not born in Australia)

If No, please specify country of citizenship _____

Specify Type of residency Permanent Temporary

Visa Sub Class Number _____
(copy of visa must be provided)

Passport Number _____
(copy of passport must be provided)

Aboriginal Yes No Torres Strait Islander Yes No

Are there any current medical conditions which the College should be aware of? Yes No

If YES, please provide details _____

Special Education Needs

Does the student have special educational needs? Yes No

If YES, in what area(s) is educational support required _____

Schools Attended

School Currently Attending _____

Previous Schools Attended

School _____ Grade _____ Years _____

School _____ Grade _____ Years _____

School _____ Grade _____ Years _____

Family

Is the student a relative of a past/current student of St Rita's College? Yes No

If YES, please specify

Name _____ Years at College _____ Relationship _____

Name _____ Years at College _____ Relationship _____

Name _____ Years at College _____ Relationship _____



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SECTION 2 – PARENT / GUARDIAN DETAILS *(all applicants must complete Section 2)*

Student lives with (please circle) Parents / Mother / Father / Guardian / Other _____

Parent/Guardian 1 Details

Last Name _____
Given Names _____
Relationship to student _____
Occupation _____
Employer/
Business Name _____
Business Phone _____
Home Phone _____
Mobile No _____
Email _____
Religion _____
Residential Address _____
Suburb _____
Postcode _____

Parent/Guardian 2 Details

Last Name _____
Given Names _____
Relationship to student _____
Occupation _____
Employer/
Business Name _____
Business Phone _____
Home Phone _____
Mobile No _____
Email _____
Religion _____
Residential Address _____
Suburb _____
Postcode _____

Privacy

St Rita's College Limited collects, stores and uses personal information only for the purposes of administering student and prospective student admissions, enrolments and education. The information collected is confidential and will not be disclosed to third parties without your consent, except to meet government, legal or other regulatory authority requirements.



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SECTION 6 – OTHER INTERESTS AND ACTIVITIES *(all applicants must complete Section 6)*

Please provide details of any extracurricular or community activities in which the applicant has been involved in over the past 2 years *(attach any supporting documentation)*

SECTION 7 – SHORT ANSWER QUESTIONNAIRE *(all applicants must complete Section 7)*

In order to progress your application it is helpful for the College to gain a greater understanding of your goals and aspirations for the future. There are no wrong answers, these questions are about you and how you see your future. Please write in BLOCK letters and use a separate sheet if more space is required.

Why do you want to study at St Rita's College?

What are your future goals and ambitions?

What are your personal strengths and limitations?



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SECTION 9 – FINANCIAL SUMMARY *(to be completed by all applicants)*

While St Rita's College may award a small number of scholarships based solely on merit, for the majority of scholarships, preference will be given to those applicants who would greatly benefit from a St Rita's College education, but who, without some financial assistance, would be unable to attend.

Please complete all sections below:

Do you require financial assistance to enable your daughter to attend St Rita's College? Yes No
If YES, please explain your reasons for needing financial assistance. Please advise any special circumstances or unusual expenses.

Current Financial Year *(to be completed by all applicants)*

Income: Family Gross Income and Support (fortnightly)

Description	Amount per fortnight
Salary/wages	_____
Government support (including Family Tax Benefit)	_____
Child Support Payment	_____
Other income	_____
Total Family Gross Income and Support (fortnightly)	_____ (a)

Deductions: Fortnightly

Tax	_____
Mortgage / Rent	_____
Utilities (gas, electricity, phone etc)	_____
Food	_____
Car/travel expenses	_____
Other	_____
Total family deductions (fortnightly)	_____ (b)
Net disposable fortnightly income	_____ (a-b)

Summary of capital assets

Description	Amount
House	_____
Contents	_____
Motor vehicles	_____
Investments/savings	_____
Shares	_____
Other	_____



ST RITA'S COLLEGE SCHOLARSHIP/BURSARY APPLICATION FORM

FINANCIAL COMMITMENT DECLARATION

I/We hereby make an application for tuition fee assistance for the coming year. I/We make this application believing that all details contained herein are true and correct.

In the event this application results in a reduction of College fees payable I/we agree and accept the following conditions:

- **To pay the agreed assessed College fees over the school year (a Direct Debit Authority for the amount of the College Fees must be signed and remain in force until all College fees are cleared) unless agreed otherwise.**
- **To advise the College of any change in financial circumstances that may occur during the term of a bursary.**

I/We declare that I/we have disclosed all sources of income and support and that this application represents a full and complete disclosure of my/our family's financial position, is true and correct in every particular, and is submitted in support of this application without reservation or exception.

I/We have attached my/our last 2 years Taxation Return, bank statements not more than 12 months in issue, Statement of Income from Centrelink and/or all other supporting documents.

I/We realise that an improvement in circumstances may result in a change in financial assistance. I/We further understand that a failure to disclose all income or to notify of improvements in financial position may result in the termination of the scholarship.

I/We understand that in the event that a debt collection agency is required to be employed for the collection of an overdue account that I/we will be liable for collection costs incurred, if any.

I/We understand that application for, and award of, a Scholarship are **confidential transactions** between St Rita's College Limited and the applicant.

Signed: _____ Date: ____ / ____ / ____ (Parent/guardian (1))

Signed: _____ Date: ____ / ____ / ____ (Parent/guardian (2))

Witness to signature(s): _____ Date: ____ / ____ / ____

Witness name in full: _____

Address of witness: _____



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SECTION 10 – DECLARATION

I/We hereby declare that to the best of my/our knowledge all documentation and information submitted or made available by me/us to the College is true, accurate and complete.

I/We understand and accept that St Rita's College reserves the right at any stage to withdraw a place, which has been offered on the basis of incomplete or incorrect information.

I/We understand and accept the conditions of the scholarship as outlined in the accompanying documentation on the College website and included at the back of this form.

Signature of applicant _____ Date ____/____/____

Signature of applicant's parent / guardian (1) _____ Date ____/____/____

Signature of applicant's parent / guardian (2) _____ Date ____/____/____

Completed forms and all supporting documentation should be sent to:

**The Principal
St Rita's College Limited
41 Enderley Road
PO Box 548
CLAYFIELD QLD 4011**

**Please complete all sections prior to submission and ensure all relevant documents are attached.
Applications cannot be processed until all documentation is received and signatures are applied.**



ST RITA'S COLLEGE SCHOLARSHIP/BURSARY APPLICATION FORM

SCHOLARSHIP GENERAL CONDITIONS AND SPECIFIC CRITERIA

General conditions for all categories:

- ✓ Student is an Australian citizen or permanent resident of Australia
- ✓ Student is Catholic
- ✓ Student is/will be enrolled at the College for period of no less than one year after awarding of the scholarship or bursary
- ✓ Supporting references of student are provided by current/former school Principal and/or Parish Priest
- ✓ Student and Family attend an interview with the Principal
- ✓ Commitment to the academic and/or cocurricular learning expectations of the College
- ✓ Adherence to all aspects of the Student Behaviour Code
- ✓ Involvement in College life
- ✓ Commitment to the ethos of St Rita's College

Specific Criteria for Academic Scholarship

- ✓ Student is required to sit the ACER Scholarship Examination.
- ✓ Student must have demonstrated a high academic performance and future potential based on school reports.

Specific Criteria for Cocurricular Scholarship

- ✓ Student is required to sit the ACER Scholarship Examination.
- ✓ Students applying for a Sports Scholarship are required to have achieved State or National level in their chosen sport.
- ✓ Students applying for a Music Scholarship are required to achieve Grade 5 AMEB or an equivalent or higher level in musical activities.

APPLICATION CHECKLIST

All Applicants

- Have you ticked the type of scholarship you are applying for?
- Have you completed Sections 1 to 3 and 6 to 10 of the Scholarship Application Form?
- Have you attached a current photograph of the applicant?
- Have you attached a copy of the applicant's passport (or birth certificate)?
- If not an Australian citizen, have you attached a copy of the relevant visa?
- Have you attached a copy of most recent Academic Report?
- Have you attached a copy of the most recent NAPLAN results?
- Have you registered for the ACER Scholarship Exam? (apply online from the St Rita's website)
- Has the supporting reference in Section 8 been completed and signed?
- Has the Financial Commitment Declaration been completed, signed and witnessed?
- Have you attached the last 2 years Tax Returns, bank statements, government agency payment information?
- Have you signed the Declaration in Section 10?

Music Scholarship Applicants

- Have you completed Section 4?
- Has the Instructor's report been completed and signed?
- Have you attached all additional supporting documentation (i.e. certificates, awards)?

Sport Scholarship Applicants

- Have you completed Section 5?
- Has the Coach's/Instructor's report been completed and signed?
- Have you attached all additional supporting documentation (i.e. certificates, awards, etc)?